First Presbyterian
Church of Crossville

PCA

FINE ARTS
School of Music

Student/Parent Handbook

VISION AND MISSION STATEMENTS

The Fine Arts School of Music is a ministry of First Presbyterian Church in Crossville, TN. We are a Christ-honoring community shaped by the truth of God's Word, loving one another and welcoming all those in need of God's grace. Our **desire** is that, by the grace of God, our worship of God will fuel our work for God.

As a ministry of First Presbyterian Church, the Fine Arts School of Music exists to further the overall vision of the music ministry of the church. Its **mission** will be for training students to grow in knowledge of musical theory, appreciation, and skill with excellence for a future purpose of serving others.

First Presbyterian Church is committed to providing a Christ-centered learning environment with the hope that all who come in contact with the Fine Arts School of Music will know their great need of a Savior and find that need met in Jesus becoming a worshipper of the true and living God. Under the Lordship of Christ, the session of elders, and Christian teachers, we hope this ministry will help children and adults grow in their love for music and connect that love to worship of God and eventual service in visible churches.

Guiding Principles and High Values:

- We desire to attract teachers with the highest qualities of musicianship, character, and Christian spiritual maturity.

- We believe that the kind of teacher a student has, matters. We want to hire teachers who will treat each student with dignity and inspire them to love music and become good students of music for the ultimate purpose of using music to glorify God.

- For the safety of students, all employees will need to provide references and be interviewed and complete a background check.

- We believe that music has intrinsic value because it has been designed by God for his worship and our comfort and delight. Knowledge of music allows for the creation of art that is true, beautiful, and good.

- We believe in a holistic approach to learning an instrument, which includes note reading, music listening, playing characteristically in a variety of styles, and adhering to accepted standards of concert etiquette.

- We believe that practice makes one better, not perfect. Practicing any instrument takes discipline. Practicing can be undervalued or overvalued.

- We will encourage our students to participate in various ensembles or performances in the community to grow in fortitude, confidence, and humility.

- We will attempt to provide safe, clean, and peaceful spaces for learning.

OUR CAMPUS

Location:
FPC Fine Arts School of Music is located at 15 Rock Quarry Road in Crossville, Tennessee. Lessons are held in the main church building with ample parking located behind the building.

Entrance and Exits:
All students and parents must enter through the rear entrance of the church building. All other doors are emergency exit only.

Security:
The security of our students, their families, and our staff is of highest priority. Our building is equipped with a camera system that allows our office staff to keep watch over all lessons in the main building. Parents should help maintain security by escorting their children into the building and also coming inside to pick them up at the completion of the lesson.

Places to play or read or visit while waiting:
If you do not desire to attend the lesson with your child, there will be designated spaces in the church building for sitting or visiting quietly.

A children's library is in the main building and may be used by families. The library is a mixture of fiction, nonfiction, math manipulatives, and homeschooling curricula. All items may be checked out.

Families are welcome to sit under the pavilion and use the playground located at the rear of the building **as well as** the playground across the street behind the CEC building. Parents or teenagers need to accompany younger children on playground spaces.

TUITION AND PAYMENT

Registration Fee:
A one-time registration fee of $20 will be collected upon enrollment.

Tuition:
Tuition is collected MONTHLY according to the prices listed below. Amounts are calculated for 45 weeks of lessons over 12 months. The Fine Arts School of Music offers 3 options for lessons.

If you have a teacher with more than 2 years of teaching experience, tuition will be
for a 30 minute lesson – $105 monthly.
for a 45 minute lesson – $155 monthly.
for a 60 minute lesson – $205 monthly.

If you have a beginning teacher, tuition will be
for a 30 minute lesson – $85 monthly.
for a 45 minute lesson – $105 monthly.
for a 60 minute lesson – $125 monthly.

Rates will be reevaluated every 2 years based on the effective date of 2025.

Payment:
Payment is due at the first lesson of each month for that month's lessons. The Fine Arts School of Music tuition is calculated based on an annual rate. **The monthly payments are the same regardless of the number of lessons in the month.** All students enrolled for the entire year will receive 45 lessons. For students whose enrollment begins after the start of the month, tuition for that first month will be prorated based on their exact start date.

Payments may be made by check or cash. Checks should be made to First Presbyterian Church and need to include the student's name on payment. Check and cash payments may be dropped in the box. Teachers are not able to receive tuition payments.

Late Fee:
Following the payment deadline (the first lesson of the month) and a one-week grace period, a $5 late fee will accrue for each week payment is not made. If no payment is made, the student will be dismissed from the program at the end of the month.

ATTENDANCE POLICY

Please carefully note the following:

- We value students attending as many lessons as possible. If for some reason, you did not practice well or much at all, your teacher still wants you to come to a lesson. Do not be tempted to cancel. Your teacher will be prepared to work with you regardless; progress can still be made together.

- In the event of missing a lesson due to sickness, death in the family, inclement weather, or other unforeseeable circumstance, please notify the director as soon as possible. A make-up lesson will be scheduled.

- Each student is allowed one make-up lesson per quarter. This make-up lesson will be scheduled as soon as possible.

- If you miss or cancel more than 1 lesson per quarter, we will not be able to make up the time or offer a refund. It will be considered a missed lesson.

- **Tuition will only be refunded** if the missed lesson is a result of the teacher's absence and a make-up lesson cannot be scheduled.

- Zoom lessons may be available on a limited basis at the discretion of the director.

SCHEDULING

Our current schedule will include lessons on Tuesday, Wednesday, or Thursday. We are open from 1 p.m. – 6 p.m.

All lesson scheduling and cancellation is done through the director of the Fine Arts School of Music. The parent/student should call 931-337-6662 or email the director fineartsschoolofmusic @firstprescrossville.org.

In the case of a student needing a new time slot, a request may be made to the Fine Arts School of Music office. If we are unable to accommodate the request, we will keep it on file until a time slot opens.

The Fine Arts School of Music observes 7 weeks of scheduled closings throughout the year, roughly coinciding with the Cumberland County School calendar. These dates are communicated at the beginning of each year and are already factored into the annual tuition amount.

OTHER IMPORTANT ITEMS

Books:
Students are responsible for bringing all books, instruments, and other materials to their lessons. Teachers will communicate what each student needs. **Parents/students are responsible for the purchase of all lesson materials**.

Practice:
All teachers will encourage students to practice consistently, usually daily, for an appropriate amount of time for the goals of each student. Through practice, students learn about discipline, time management, and other skills that they can apply throughout their lives. Parents are able to help with this good endeavor by happy encouragement to their child and by creating spaces and regular opportunities for practice.

Recitals:
We strongly encourage all students to participate in a Fall and Spring recital. Learning to perform in front of others is a wonderful way of sharing what has been learned, and it encourages discipline, fortitude, and humility. Our teachers will help students select level appropriate recital pieces that may be **mastered** and that are geared to encourage and build confidence in the student. We are committed to keeping groups small and keeping each recital block to 45-50 minutes in length. Sign-up sheets will be available in the office before each recital.

Rentals:
Please contact the director for a list of available companies to purchase or rent instruments.

Weather Policy:
FPC Fine Arts School of Music will remain open as long as conditions are safe. Our decision is independent from any other entity. All families need to use discretion regarding weather and road conditions in your area. If a student needs to cancel due to weather, a make-up lesson or a virtual lesson will be offered if possible.

Withdrawals:
Any students intending to withdraw from FPC Fine Arts School of Music should notify the office as soon as possible. Monthly tuition is nonrefundable.

STATEMENT OF FAITH – This statement is affirmed by our teachers.

1. We believe the Bible, the 66 books of the Old and New Testaments, to be the only inerrant, infallible, and authoritative Word of God.

2. We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit, who is infinite, eternal, and unchangeable in his being, wisdom, power, holiness, justice, goodness, and truth.

3. We believe that God created all things for his good pleasure and for the display of his eternal power, wisdom, and goodness.

4. Having created all things, God created mankind, male and female, in his image, originally without sin, and charged them to obey him and to care for the created world, to preserve and govern it for his glory.

5. We believe that the first man and woman did not remain in that state in which they were created, but willfully and consciously disobeyed their Creator's command. All mankind is therefore fallen and guilty before a holy God.

6. We believe in the deity of our Lord Jesus Christ, in his virgin birth, in his sinless life, in his miracles, in his substitutionary and atoning death through his shed blood for his chosen people, in his bodily resurrection, in his ascension to the right hand of the Father, and in his personal return in power and glory.

7. We believe that salvation is a gift by grace alone through faith alone in Jesus Christ, and we believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to practice a life of faith and repentance, endeavoring to live a godly life.

8. We believe in the resurrection of both the saved and the lost; they that are saved to the resurrection of life with God, and they that are lost to the resurrection of separation from God.

9. We believe that God's design for marriage is the uniting of one man and one woman in a single, exclusive union as the foundation of the family. We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other.

10. We believe that God created all human beings in his image; therefore, we believe all human life is sacred from conception to its natural end. Every person is worthy of being treated with love, dignity, and respect.

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